

**AGENDA FOR THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE LEE LAKE WATER DISTRICT
NOVEMBER 15, 2005, 8:30 A.M. AT
THE DISTRICT'S ADMINISTRATIVE OFFICE
22646 TEMESCAL CANYON ROAD, CORONA, CALIFORNIA 92883-5015**

The following is a summary of the rules of order governing meetings of the Lee Lake Water District Board of Directors:

AGENDA ITEMS

In case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. An emergency is defined as a work stoppage; a crippling disaster; or other activity, which severely imperils public health, safety or both. Also, items, which arise after the posting of Agenda, may be added by a two-thirds vote of the Board of Directors.

PUBLIC COMMENT

Persons wishing to address a matter not on the Agenda may be heard at this time; however, no action will be taken until placed on a future agenda in accordance with Board policy.

NOTICE TO PUBLIC

All matters listed under the Consent Calendar will be voted upon by one motion. There will be no separate discussion of these items, unless a Board Member or member of the public requests that a particular item(s) be removed from the Consent Calendar, in which case, they will be considered separately under New Business.

**IF ANYONE WISHES TO SPEAK WITH THE BOARD
ABOUT ANY CONSENT CALENDAR MATTER(S),
PLEASE STATE YOUR NAME, ADDRESS,
AND APPROPRIATE ITEM NUMBER(S).**

AFFIDAVIT OF POSTING

I, Allison Harnden, Office Manager of the Lee Lake Water District, hereby certify that I caused the posting of the Agenda at the District office at 22646 Temescal Canyon Road, Corona, California 92883-5015 prior to November 11, 2005.

Allison Harnden, Office Manager

**AGENDA FOR REGULAR MEETING
November 15, 2005**

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1. **Roll Call and Call to Order.**
2. **Presentations and Acknowledgments.**
3. **Public Comment.**

BOARD ITEMS:

4. **Minutes of October 18, 2005 Regular Meeting.** **1-5**
RECOMMENDATION: Approve Minutes as written.
5. **Payment Authorization Report.** **6-8**
RECOMMENDATION: Approve Report and authorize payment of the October 2005 invoices.
6. **Revenue & Expenditure Reports. (Unaudited).** **9-19**
 - a. Revenue & Expenditure Report.
 - RECOMMENDATION:** Note and file.
 - b. Bad Debt Write-Off - None. **(-)**
7. **Sycamore Creek CFD #1 (Steve Stout).**
 - a. Project Update & CFD Staff Report. **(-)**
 - b. 1531 houses to be built. 440 houses built to date. 29% complete
8. **Empire Capital "The Retreat" CFD #3 (Lee Dotson).**
 - a. Project Update. **20-23**
 - b. 550 estimated houses to be built, Golf Course Clubhouse & Amenities

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9. **KB Home “Painted Hills” Project (Doug Fairbanks, Superintendent).**
 - a. Project Update. (-)
 - b. 204 houses to be built. 200 houses occupied to date. 98% complete

10. **KB Home “Canyon Oaks” (Painted Hills No. 2)**
 - a. Project Update. (-)
 - b. 30 houses to be built. 0 houses occupied to date. 0% complete.

11. **Shea Homes “Trilogy” Project (Brett Hughes).**
 - a. Project Update. (-)
 - b. 1266 houses to be built. 884 houses occupied to date. 70% complete

12. **Ranpac “Toscana” Project (Sam Yoo).**
 - a. Project Update. (-)
 - b. 1443 estimated houses to be built.

13. **Ridge Properties “Wild Rose Business Park” Project (Grant Destache).**
 - a. Project Update. (-)

14. **Mission Clay “Serano Specific Plan” Project (Blair Dahl).**
 - a. Project Update. (-)

15. **Water Utilization Reports.** 24-33
RECOMMENDATION: Note and file.

16. **Committee Reports.**
 - a. Finance (Director Garrett). (-)
 - b. Engineering (Director Rodriguez). (-)

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c. Public Relations (Director Deleo).	
1. Heritage Foundation Museum trailer status.	(-)
2. Open House Planning.	(-)
17. General Manager's Report.	
a. General Manager's Report.	34-38
b. Operations Report.	39-40
1. Schuler Engineering Corp.	41-43
RECOMMENDATION: Reviewed & recommended for approval by Jeff Pape.	
2. Alfa Laval Inc. Maintenance & Service Agreement.	44-55
RECOMMEDATION: Reviewed & recommended for approval by Jeff Pape.	
c. Administration Report.	
1. American Business Systems, Hasler Whisper Jet 65 & Hasler M3000.	56-63
RECOMMENDATION: Approve lease purchase and maintenance contract.	
2. Temporary staffing.	(-)
3. New billing format, eliminating delinquent letters.	(-)
4. Level Pay Plan billing.	64
d. Treatment Plant and Admin. Building Construction Update (Jeff Pape).	(-)
e. Discussion Re-Assignment of General Manager Duties.	65
f. LAFCO Sphere of Influence Update.	66-77
g. Western General Manager's Group Update.	78-79
18. District Engineer's Report.	
a. Status of Projects.	80-81
19. District Counsel's Report.	
a. Executive Plumbing.	82-83

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- 20. Seminars/Workshops.**
a. Western 2006 Inspection Trips. **84**
- 21. Consideration of Correspondence.**
An informational package containing copies of all pertinent correspondence for the Month of October will be distributed to each Director along with the Agenda.
- 22. Adjournment.**